
	<p><b>SURAT SMART CITY DEVELOPMENT LTD.</b> Office Address: 1<sup>st</sup> Floor, Surat Municipal Corporation South Zone Office, Udhna, Surat-394210</p>	
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**NOTICE: INVITING OFFERS FROM EXPERTS**

Surat Smart City Development Ltd. (SSCDL) invites offer from experts across the country to work for Surat Smart City Development Ltd. in the field of promotion of Non-Motorized Transport (NMT), as well as various initiative of Govt. of India and community development.

For further details please visit [www.suratsmartcity.com](http://www.suratsmartcity.com).

Last date and time for submission of offers is **1<sup>st</sup> August, 2022 till 5:00 PM.**

SSCDL-EOI-03/2022-23

Date: 27/07/2022

**Sd/-**  
**Chief Executive Officer**  
**SSCDL**

**Introduction:**

As per the GoI guidelines, Surat Municipal Corporation has formed a separate Special Purpose Vehicle (SPV) as Surat Smart City Development Ltd.(SSCDL) for the implementation of projects under the Smart City Mission for the city of Surat. This SPV shall carry end to end responsibility for vendor selection, implementation and operationalization of various smart city projects. Surat Smart City Development Ltd.(SSCDL) invites enthusiastic applicant who can help to SSCDL for the national challenges launched by Ministry of Housing and Urban Affairs for the period of 11 (eleven) month on contractual basis.

**Scope of Work:**

Promote cycling & walking activities and plan & implement placemaking in the Surat City as a part of national challenge (1) India Cycle4Change Challenge (2) Street4People challenge and (3) Transport4All Challenge launched by Ministry of Housing and Urban Affairs (MoHUA) under the Smart Cities Mission by performing following activities/tasks:

- Coordinate between various government and non - government stakeholders.
- Support in various community engagement activities that bring awareness and build support amongst citizens.
- Support and participate in various capacity development sessions with various stakeholders such as the SMC staff, elected representatives and citizens.
- Build support with elected representatives.
- Guide the team to strategize on various cycling interventions: physical, communication and policy.
- Facilitate discussions between different organisations for smooth implementation.
- Consult and guide Surat Smart City Development Ltd at each and connect them with implementing agencies.
- Submit monthly report of the progress to the Commissioner Shri, SMC and CEO Shri, SSCDL and/or relevant officials.

**Eligibility Criteria:**

- The applicant should be graduate from the any recognised university of India.
- The applicant shall briefly describe his/her profiles, experience related to similar work (i.e. cycling related work, community engagement, promotion of Non Motorized Transport) and produce necessary documents/reports substantiating the same.
- He/She shall be actively associated with community development programme in the field of health, Non-Motorized Transport and Public Transport.
- The candidate shall be above 21 years and below 55 years of age on the date of the advertisement.

**Selection Process:**

Stage 1 : Submission of proposal along with supporting documents as per the eligibility criteria.

Stage 2 : Presentation of covering planning, execution, implementation road map.

**Terms & Conditions:**

- The applicant will have to enter an undertaking for the terms & conditions of the contract which will include scope of work before commencement of work.
- The applicant shall abide by all the rules and regulations of the Surat Smart City Development Ltd. and in case of any dispute, the decision of CEO, SSCDL will be final and binding.
- The remuneration shall be specified and will be decided based on the qualification and aptitude of the candidate.
- The payment will be released on monthly basis.
- Prevailing all taxes shall be applied.
- The applicant shall submit monthly offer in sealed envelope.
- Proposal in sealed envelope with relevant details may be submitted strictly through Speed Post or RPAD only so as to reach by 01/08/2022 up to 17:00 hrs at following address:

**"Surat Smart City Development Ltd. (SSCDL)**

1st Floor, South Zone Office, Surat Municipal Corporation, Opp. Satyanagar, Udhna, Surat-394210, Gujarat, India. "