RFP for Selection of System Integrator for Implementation of Enterprise Resource Planning System





## **Surat Smart City Development Limited**

#### ADDENDUM AND CORRIGENDUM-7

RFP No.: SSCDL-ERP-RFP-01-2017

The Bidders are requested to take note of the following changes made in the RFP document, which are to be taken in to account while submitting the RFP. They shall be presumed to have done so and submitted the RFP accordingly.

- This Addendum and Corrigendum shall be the part of the RFP documents.
- Content specified in this Addendum and Corrigendum supersede relevant content to that effect as
  provided in the original RFP documents. All other specifications, terms and conditions of the original RFP
  document shall remain unchanged.
- The queries raised and given by bidders, but the clarifications are not made in this Addendum and Corrigendum shall be considered to remain unchanged as per the terms and conditions mentioned in the original RFP documents.
- Bidders shall read and consider following points, which shall be a part of the RFP documents.

Highlighted Colour	What does it indicate?
No highlight	Indicates content as per original RFP document
Highlighted in Green	Indicates amendment as per this Addendum and Corrigendum-6

RFP for Selection of System Integrator for Implementation of Enterprise Resource Planning System





### I. Changes with respect to RFP Schedule

Please note that with respect to tendering schedules, the following changes have been effected. Bidders are requested to take note of the same and adhere to the dates specified hereunder with regards to Price Bid Submission and Technical Bid Submission:

Particular	Current Dates	Proposed Dates
Price Bid Submission	To be submitted online only on https://smc.nprocure.com on or before 23.08.2017 up to 18:00 hrs.	To be submitted online only on https://smc.nprocure.com on or before 31.08.2017 up to 18:00 hrs.
Technical Bid Submission (in Hard Copy) filled-in Technical Bid along with Bid Fee, EMD, Solvency Certificate and other documents.	In sealed envelope strictly by RPAD/Postal Speed Post on or before 28.08.2017 up to 18:00 hrs. to the Chief Accounts, Surat Municipal Corporation, Muglisara, Surat – 395003	In sealed envelope strictly by RPAD/Postal Speed Post on or before 07.09.2017 up to 18:00 hrs. to the Chief Accounts, Surat Municipal Corporation, Muglisara, Surat – 395003

RFP for Selection of System Integrator for Implementation of Enterprise Resource Planning System





## II. Other Changes

Sr. No.	Tender Reference		Existing Clause as per Tender				Amended / New Clause	
1.	Section – 3.9 BID FEE Page 87	One Thousand Two Hundred Forty only) (Rs. 18,000 + 18% GST) by Demand Draft or Banker's Cheque in favour of the "Surat Smart City Development				All Bidders must submit non-refundable Bid Fee of Rs. 20,160 (Rupees Twenty Thousand One Hundred Sixty only) (Rs. 18,000 + 12% GST) by Demand Draft or Banker's Cheque in favour of the "Surat Smart City Development Limited" payable at Surat.		
2.		# Basic Requirements	Pre-Qualification Criteria	Proof Document Required	#	Basic Requirements	Pre-Qualification Criteria	Proof Document Required
		1 Presence in India including Public Sector / Government	The proposed ERP should have been implemented and "Gone Live" in minimum five (5) clients out of which two (2) in Government (State or Central) / Public Sector Units/ ULB customers in India with minimum license cost and annual technical support of Rs. 5 crore or 750 transactional users encompassing any three out of the following five modules in last 7 years  a. Financial Accounting and Costing  b. Payroll and HR  c. Project Management  d. Purchase and material management  e. Asset management	Appendix 1 Form 1.12D along with license agreement and client certificate In absence of license agreement, client/ SI work order or PO document specifying value of license cost and annual technical support can be shared. For modules and number of users, client	1	Presence in India including Public Sector / Government	The proposed ERP should have been implemented and "Gone Live" in minimum five (5) clients out of which two (2) in Government (State or Central) / Public Sector Units/ ULB customers in India encompassing any three out of the following five modules in last 7 years  a. Financial Accounting and Costing  b. Payroll and HR  c. Project Management  d. Purchase and material management  e. Asset management  with minimum license cost and annual technical support of Rs. 5 crore each  or	Appendix 1 Form 1.12D along with license agreement and client certificate In absence of license agreement, client/ SI work order or PO document specifying value of license cost and annual technical support can be shared. For modules and number of users, client

Addendum and Corrigendum-7
RFP for Selection of System Integrator for Implementation of Enterprise Resource Planning System





	2			document is mandatory.			average 750 transactional users for five clients including average 750 transactional users for two Government clients as well	document is mandatory.
			turnover for the last three financial years i.e. 2013-14, 2014-2015 & 2015-16 should be minimum INR 500 crores.	Capability Statement as in Appendix 1 Form -1.4	2	Turnover	The OEM's average annual turnover for the last three financial years i.e. 2013-14,	Financial Capability Statement as in
	3	Development Center	The ERP OEM should have at least one development center in	OEM Self- certificate as			2014-2015 & 2015-16 should be minimum INR 500 crores.	Appendix 1 Form -1.4
		ce m in	India. OEM development centers across world should have minimum 1000 developers involved in ERP product development.	per Appendix 1 Form –1.12B	3	Development Center	The ERP OEM should have at least one development center in India. OEM development centers across world should have minimum 1000 developers	OEM Self- certificate as per Appendix 1 Form –1.12B
	4	Support	The ERP OEM should have SLA based 24/7 x 365 days support with minimum 200 support members. OEM should have minimum one support center located in India.	OEM Self- certificate as per Appendix 1 Form –1.12B			involved in ERP product development.	
					4	Support	The ERP OEM should have SLA based 24/7 x 365 days support with minimum 200 support members. OEM should have	OEM Self- certificate as per Appendix 1 Form –1.12B
	5	System Integrators	The ERP solution should be implemented and maintained by at least Five System Integrators in India as on date of issue of the RFP.	Appendix 1 Form 1.12A			minimum one support center located in India.	
					5	System Integrators	The ERP solution should be implemented and maintained by at least Five System Integrators	Appendix 1 Form 1.12A
	6	Native Integration	The proposed COTS solution should have all the following functions as natively integrated a. Financial Accounting and Costing b. Payroll and HR c. Project Management d. Purchase and material	certificate as per Appendix 1			in India as on date of issue of the RFP.	





	7	Source Code	management e. Asset management  Proposed solution to come with source code available to developers for customization	OEM Self-certificate as per Appendix 1 Form –1.12C	6	Native Integration	The proposed COTS solution should have all the following functions as natively integrated a. Financial Accounting and Costing b. Payroll and HR c. Project Management d. Purchase and material management e. Asset management	OEM Self-certificate as per Appendix 1 Form –1.12C
	8	Integration	The solution should support integration with third party applications like open standard based GIS software, BPM software, Document Management Software, payment gateway, email gateway.	OEM Self- certificate as per Appendix 1 Form -1.12C	8	Source Code Integration	Proposed solution to come with source code available to developers for customization  The solution should support integration with third party applications like open standard based GIS software, BPM	OEM Self- certificate as per Appendix 1 Form -1.12C OEM Self- certificate as per Appendix 1 Form -1.12C
	support the software for which license is provided in the scop of this RFP at least for 7 years.  End of support date should not have been announced for the product proposed. OEM with abide by the same SLA during annual maintenance support period as System Integrator is case of any product bug raised or		The OEM should commit to support the software for which license is provided in the scope	OEM self- certification as per Appendix 1			software, Document Management Software, payment gateway, email gateway.	
		End of support date should not have been announced for the product proposed. OEM will abide by the same SLA during annual maintenance support period as System Integrator in case of any product bug raised on their service portal by the SI	Form –1.12B indicating the commitment to support along with product roadmap	9	Commitment to Support	The OEM should commit to support the software for which license is provided in the scope of this RFP at least for 7 years.  End of support date should not have been announced for the product proposed. OEM will abide by the same SLA during annual maintenance support period as System Integrator in case of any product bug raised on	OEM self- certification as per Appendix 1 Form –1.12B indicating the commitment to support along with product roadmap	





	Localization country specific with statutory incorporated ar localization sup VAT, Service Tax	oct must be the eversion for India by requirements and should have a sport in terms of ex, Income oll etc. specific to	Localization   country specific version for India   cert   with statutory requirements   per	A Self- ificate as Appendix 1 m – 1.12C
3.	# Criteria	Marks #	Criteria Bidder's Experience [Total – 70 marks]	Marks
	Bidder's Experience  1. Relevant experience of prime bidd Implementation in India in past 7 y issuance of Bid) covering the follow 4 projects):  a. Financial Accounting and Costing b. Payroll and HR  c. Project Management  d. Purchase and material management  Por the project where 4 out of been implemented having use 500 transactional users − 10 m  For the project where 4 out of been implemented having use 250 transactional users − 9 mages.	ler in proposed COTS ERP 40 marks years (as on date of wing modules (maximum)  g  ment  f 5 core modules have er base of more than marks each f 5 core modules have er base of more than	Relevant experience of prime bidder in proposed COTS ERP Implementation in India in past 7 years (as on date of issuance of Bid) covering the following modules (maximum 4 projects):  a. Financial Accounting and Costing b. Payroll and HR c. Project Management d. Purchase and material management e. Asset management  For the project where 4 out of 5 core modules have been implemented having user base of more than 500 transactional users – 10 marks each  For the project where 4 out of 5 core modules have been implemented having user base of more than 250 transactional users – 9 marks each	40 marks





		स्वतिहत्तः स्वतापुर	NET		
2.	<ul> <li>For the project where 3 out of 5 core modules have been implemented having user base of more than 500 transactional users − 8 marks each</li> <li>For the project where 3 out of 5 core modules have been implemented having user base of more than 250 transactional users − 7 marks each</li> <li>In case of an ongoing project with phased approach, the corresponding number of transactional users should have started using the system and corresponding number of modules should have gone live for which marks are claimed. The Certificate to this effect from the client on client's letter head to be provided along with copy of work order / purchase order.</li> <li>Relevant experience of bidder in proposed Workflow/ BPM based E-office applications implementation in Public Sector Units(PSU)/State/Central Govt. / ULB in India in past 7 years (as on date of issuance of Bid) (maximum 2 projects)</li> <li>For the project having user base of more than 250 users − 5 marks each</li> <li>For the project having user base of more than 125 users − 3.5 marks each</li> <li>In case of an ongoing project with phased approach, the corresponding number of transactional users should have started using the system for which marks are claimed. The Certificate to this effect from the client on client's letter head to be provided along with copy of work order / purchase order.</li> <li>Experience of prime bidder in COTS ERP (as proposed) implementation in India in past 7 years (as on date of</li> </ul>	10 marks	2.	<ul> <li>For the project where 3 out of 5 core modules have been implemented having user base of more than 500 transactional users − 8 marks each</li> <li>For the project where 3 out of 5 core modules have been implemented having user base of more than 250 transactional users − 7 marks each</li> <li>In case of an ongoing project with phased approach, the corresponding number of transactional users should have started using the system and corresponding number of modules should have gone live for which marks are claimed. The Certificate to this effect from the client on client's letter head to be provided along with copy of work order / purchase order.</li> <li>In case of any ongoing project where the project/modules have not gone live, the bidder will be given half of the marks as compared to the projects that have gone live or projects having specified no. of modules gone live.</li> <li>Relevant experience of bidder in proposed Workflow/ BPM based E-office applications implementation in Public Sector Units(PSU)/State/Central Govt. / ULB in India in past 7 years (as on date of issuance of Bid) (maximum 2 projects)</li> <li>For the project having user base of more than 250 users − 5 marks each</li> <li>For the project having user base of more than 125 users − 3.5 marks each</li> </ul>	10 marks
3.	Experience of prime bidder in COTS ERP (as proposed) implementation in India in past 7 years (as on date of issuance of Bid) in Public Sector Units(PSU)/State/Central Govt. / ULB  1st project – 10 marks	20 marks			

Addendum and Corrigendum-7
RFP for Selection of System Integrator for Implementation of Enterprise Resource Planning System





		स्वतास्त्र स्ट	19:01		
	▶ 2 <sup>nd</sup> project – 5 marks			are claimed. The Certificate to this effect from the	
	Experience with ULB – 5 marks			client on client's letter head to be provided along with	
Bidder's Profile [Total – 15 marks]				copy of work order / purchase order.	
4.	Average annual turnover of prime bidder	5 marks		In case of any ongoing project where the project has not	
	>=150 Cr to 200 Cr – 2 marks			gone live, the bidder will be given half of the marks as	
	>=201 Cr to 300 Cr – 3 marks			compared to the projects that have gone live.	
	>=301 Cr to 500 Cr – 4 marks		3.	Experience of prime bidder in COTS ERP (as proposed)	20 marks
	>=501 Cr – 5 marks			implementation in India in past 7 years (as on date of	
5.	Employee Strength in India (combined for both	5 marks		issuance of Bid) in Public Sector Units(PSU)/State/Central	
	consortium partners)			Govt. / ULB	
	>=250 to 500 – 2 marks			▶ 1 <sup>st</sup> project – 10 marks	
	>=501 to 750 – 3 marks			≥ 2 <sup>nd</sup> project – 5 marks	
	>= 751 to 1000 – 4 marks			<ul><li>Experience with ULB – 5 marks</li></ul>	
	>=1001 – 5 marks			In case of any ongoing project where the project has not	
	(Bidders are required to submit letter indicating			gone live, the bidder will be given half of the marks as	
	employee strength in India from authorized signatory or			compared to the projects that have gone live.	
	HR Manager)			Bidder's Profile [Total – 15 marks]	
6.	Consortium capability	5 marks	4.	Average annual turnover of prime bidder	5 marks
	► No Consortium / consortium with a partner having			>=150 Cr to 200 Cr – 2 marks	3 marks
	SEI CMM Level-5 Certificate – 5 marks			>=201 Cr to 300 Cr = 3 marks	
	Consortium with a partner having SEI CMM Level-4			>=301 Cr to 500 Cr - 4 marks	
	Certificate – 4 marks			>=501 Cr - 5 marks	
	► Consortium with a partner having SEI CMM Level-3		5.	Employee Strength in India (combined for both	5 marks
	Certificate – 3 marks		5.	· ·	3 marks
	Project Understanding and Approach [Total - 15 marks	5]		consortium partners)	
		-		>=250 to 500 – 2 marks	
7.	Understanding of the project requirements of SMC	15 marks		>=501 to 750 – 3 marks	
	through followings			>= 751 to 1000 – 4 marks	
	Overall understanding of SMC requirement explaining			>=1001 – 5 marks	
	how the proposed solution would meet the SMC			(Bidders are required to submit letter indicating	
	requirement clearly specifying split between standard			employee strength in India from authorized signatory or	
	vs. custom development.			HR Manager)	

RFP for Selection of System Integrator for Implementation of Enterprise Resource Planning System





 Solution & Proposed Architecture for including product and software selection criteria, integration mechanism and MIS.

Project Management Plan, Work Plan including consortium partner role

#### USP of proposal in terms of followings

Implementation methodology, change management, Proposed automation, accelerators, training plan, testing innovations and tools

**Timelines & Release Strategy** 

**Project Risk Identification and Mitigation Strategies** 

**Relevant Experience** highlighting ERP implementations in ULB/ Public Sector/ Government sector

#### Note:

- Value of project must be for contract value of the services and excludes hardware and other infrastructure costs.
- For computing the project value, single work order will be considered.
- Bidder must provide the experience statement as per Annexure-1 (Form-1.5) for each project claimed for Points-1 &3 and Annexure-1 (Form-1.16) for point 2 above along with the documentary evidences like Copy of Purchase Order or Work Order or LOI or Agreement duly authenticated/ signed by the respective client and Completion Certificates/ Project Acceptance Certificate/ Go-Live certificate from respective client. The number of transactional users and modules in use should be evident from either of the above client documents.
- Bidders are required to submit letter indicating employee strength in India from authorized signatory or HR Manager for point 5 above.
- 'Clients' or 'Customers' in this section refers to work order issuing authority.

#### 6. Consortium capability

No Consortium / consortium with a partner having
 SEI CMM Level-5 Certificate – 5 marks

Consortium with a partner having SEI CMM Level-4
 Certificate – 4 marks

Consortium with a partner having SEI CMM Level-3
 Certificate – 3 marks

#### Project Understanding and Approach [Total - 15 marks]

# 7. Understanding of the project requirements of SMC through followings

15 marks

- Overall understanding of SMC requirement explaining how the proposed solution would meet the SMC requirement clearly specifying split between standard vs. custom development.
- Solution & Proposed Architecture for including product and software selection criteria, integration mechanism and MIS.

Project Management Plan, Work Plan including consortium partner role

#### USP of proposal in terms of followings

Implementation methodology, change management, Proposed automation, accelerators, training plan, testing innovations and tools

**Timelines & Release Strategy** 

**Project Risk Identification and Mitigation Strategies** 

**Relevant Experience** highlighting ERP implementations in ULB/ Public Sector/ Government sector

#### Note:

Value of project must be for contract value of the services and excludes hardware and other infrastructure costs.

1 F 22 2 2 1/4

5 marks





	व्हाराज्यक वृत	rigina .
		- For computing the project value, single work order will be considered.
		- Bidder must provide the experience statement as per Annexure-1
		(Form-1.5) for each project claimed for Points-1 &3 and Annexure-1
		(Form-1.16) for point 2 above along with the documentary evidences
		like Copy of Purchase Order or Work Order or LOI or Agreement duly
		authenticated/ signed by the respective client and Completion
		Certificates/ Project Acceptance Certificate/ Go-Live certificate from
		respective client. The number of transactional users and modules in use
		should be evident from either of the above client documents.
		- Bidders are required to submit letter indicating employee strength in
		India from authorized signatory or HR Manager for point 5 above.
		- 'Clients' or 'Customers' in this section refers to work order issuing
		authority.
4.	C A FINAL EVALUATION OF PROPOSAL	C A FINAL EVALUATION OF PROPOSAL
	6.4 FINAL EVALUATION OF PROPOSAL	6.4 FINAL EVALUATION OF PROPOSAL
	The Total Technical Score of any bidder would be an arithmetic sum of scores	The Total Technical Score of any bidder would be an arithmetic sum of scores
	obtained by the bidder for each of the parameter indicated above. The	obtained by the bidder for each of the parameter indicated above. The
	minimum total technical score required shall be <b>70% to become eligible for</b>	minimum total technical score required shall be 60% to become eligible for
	opening of the Financial Proposal.	opening of the Financial Proposal.
	opening of the financial Froposal.	opening of the financial Froposal.
	The Technical Bid Score 'St' of the Tenderer shall be derived as under	The Technical Bid Score 'St' of the Tenderer shall be derived as under
	$S_t=(S_{tm}/S_H)$ , where	$S_t = (S_{tm}/S_H)$ , where
	S <sub>t</sub> is the Total Technical Bid Score	S <sub>t</sub> is the Total Technical Bid Score
	S <sub>tm</sub> = Total technical bid marks of the bid under consideration	S <sub>tm</sub> = Total technical bid marks of the bid under consideration
	S <sub>H</sub> = Highest total technical bid marks amongst all evaluated bids	S <sub>H</sub> = Highest total technical bid marks amongst all evaluated bids
	The Financial Dranged should contain the total cost of all complete actions of	The Financial Droposal should contain the total cost of all complete according to
	The Financial Proposal should contain the total cost of all services, comprising of	The Financial Proposal should contain the total cost of all services, comprising of
	all items as mentioned under Scope of Work. Formula to determine the scores for the Commercial Bids shall be as follows	all items as mentioned under Scope of Work. Formula to determine the scores for the Commercial Bids shall be as follows
	$S_f = (F_L / F)$ , where $S_f$ is the Financial Score	$S_f = (F_L / F)$ , where $S_f$ is the Financial Score
	F <sub>L</sub> is the value of lowest Commercial Bid	F <sub>L</sub> is the value of lowest Commercial Bid
	F is the price quoted in the bid under consideration	F is the price quoted in the bid under consideration
	r is the price quoted in the bid under consideration	i is the price quoted in the bid under consideration

RFP for Selection of System Integrator for Implementation of Enterprise Resource Planning System





F<sub>L</sub> and F would be computed as:

= [Total Charges specified as per Appendix 2]

The final evaluation of proposals shall be on the principle of Quality Cum Cost Based Selection (QCBS) based on the final weighted score. A weightage of 60% will be assigned to the Technical Bid Score and a weightage of 40% will be assigned to the Financial Bid Score.

The final weighted score will be:  $(0.60 \times St) + (0.40 \times Sf)$ 

The assignment shall be awarded to the bidder scoring the highest final weighted score.

F<sub>L</sub> and F would be computed as:

= [Total Charges specified as per Appendix 2]

The final evaluation of proposals shall be on the principle of Quality Cum Cost Based Selection (QCBS) based on the final weighted score. A weightage of 60% will be assigned to the Technical Bid Score and a weightage of 40% will be assigned to the Financial Bid Score.

The final weighted score will be:  $(0.60 \times St) + (0.40 \times Sf)$ 

The assignment shall be awarded to the bidder scoring the highest final weighted score.

RFP for Selection of System Integrator for Implementation of Enterprise Resource Planning System





## Form –1.5: Experience Statement

#### [Project Title]

(Attach separate sheet for each project)

- A. Project Brief
- B. Client (Name, Address & Contact no.)
- C. Cost of the Project (with breakup of license cost, implementation cost, support cost, hardware cost)
- D. Duration & period of the Project (including current completion status)
- E. Scope of work and Roles & responsibility of the organization
- F. Whether Project executed by forming Joint venture or Consortium with other organization (In case of consortium, provide share in consortium along with consortium agreement)
- G. Other features of the Project (Such as Mobility, Document management, technologies used, total efforts in man months, etc.)
- H. Country in which it was executed
- I. Provide the relevant project details as under:

Modules	Yes/No	Name of the COTS product	Provide Relevant Details (e.g. no of users, no of properties, key functionality, USP of the solution)
Finance Management			
HR with Payroll			
Project Management			
Material management			
Enterprise asset management			
Water Utility & Billing			
Citizen services including property tax			
E-office applications using DMS			

The information submitted above is true and I am aware that submitting false information will lead to rejection of our bid and SSCDL can take appropriate action in this regard.

RFP for Selection of System Integrator for Implementation of Enterprise Resource Planning System





#### (Sign & Stamped by authorized signatory)

#### **Enclosure:**

- 1. Copy of Purchase Order or Work Order or LOI or Agreement duly authenticated/ signed by the respective client.
- 2. Completion Certificates/ Project Acceptance Certificate/ Go-Live certificate from respective client

3. In case of consortium, copy of the Consortium Agreement clearly specifying the Roles & Responsibility of the members

RFP for Selection of System Integrator for Implementation of Enterprise Resource Planning System





## Form –1.16: Experience Statement BPM based E-office applications implementation [Project Title]

(Attach separate sheet for each project)

- A. Project Brief
- B. Client (Name, Address & Contact no.)
- C. Cost of the Project (with breakup of license cost, implementation cost, support cost, hardware cost)
- D. Duration & period of the Project (including current completion status)
- E. Scope of work and Roles & responsibility of the organization
- F. Number of users
- G. Whether Project executed by forming Joint venture or Consortium with other organization (In case of consortium, provide share in consortium along with consortium agreement)
- H. Other features of the Project (Such as Mobility, Document management, technologies used, total efforts in man months, etc.)
- I. Country in which it was executed
- J. Provide the relevant project details as under:

Modules	Yes/No	Name of the COTS product	Provide Relevant Details (e.g. no of users, no of properties, key functionality, USP of the solution)
RTI Application			
Field Inspection and Reporting			
Integrated Audit management			
All inter-dept. Approvals & file movement (Inward /outward)			
Vigilance work assignment & report			
Court case management			
Meeting Management			

RFP for Selection of System Integrator for Implementation of Enterprise Resource Planning System





Others (Please specify)	Others (Please specify)			

The information submitted above is true and I am aware that submitting false information will lead to rejection of our bid and SSCDL can take appropriate action in this regard.

#### (Sign & Stamped by authorized signatory)

#### Enclosure:

- 1. Copy of Purchase Order or Work Order or LOI or Agreement duly authenticated/ signed by the respective client.
- 2. Completion Certificates/ Project Acceptance Certificate/ Go-Live certificate from respective client

3. In case of consortium, copy of the Consortium Agreement clearly specifying the Roles & Responsibility of the members

\*\*\*\*